



Guide for Researchers

Housing at the Chalets

- ✓ **Upon your arrival :**
It is important that you register at the Gault House to obtain an Access Permit, key of the building(s), alarm code and access card for the gate. After that you will have to go to the Visitor Pavilion to have your searcher card printed and to borrow a vest for field work.

- ✓ **Internet :**
If you're not from McGill, the WiFi code will be displayed at the chalets.

- ✓ **Cleaning:**
 - Please make sure to empty the small bins in the big ones outside (trash, compost, recup);
 - The big bins (outside) will be emptied on a regular basis by GNR staff;
 - **It is your responsibility to keep your room and work areas tidy;**
 - **Communal area (kitchen, hallways, stairs, and bathrooms) must be cleaned on a regular basis;**
 - Please ensure that these tasks are shared.
 - Additional cleaning fees at the end of your stay will be **charged to your faculty**

- ✓ **Gate :**
 - Between 8 am and closing of the Reserve (at sunset) the gate is open. After closing, you must use your access card or code.
 - An intercom is situated on the wall of the gatehouse which permits you to call the different buildings or offices on the site. Please check the directory for the extensions.



General Rules

- Smoking is prohibited in all buildings and is also prohibited within a radius of nine metres (30 feet) outside any door
- You are responsible for any damages caused to equipment or building.
- Prohibited use of candles inside or outside & use BBQ
- Prohibited to post temporary road signs
- Prohibited to move furniture outside
- External fires must be done in the designated fire pit
- Prohibited to swim in the lake and bring pets.

✓ **Visitors :**

Visits are allowed during the day (no overnight of guests)

✓ **Bedrooms :**

Bedding is not furnished; most people bring a sleeping bag. Bathroom accessories (towels, shampoo, soap etc.) are not furnished. The administrator assigns the bedrooms.

✓ **Meals :**

There is a communal kitchen with stoves, refrigerators, a microwave oven, toaster oven and coffee maker. There are dishes and pots and pans, including large-capacity utensils to facilitate cooking for a large group. Depending on the numbers of researchers, people tend to break into cooking groups that suit their respective research schedules. We provide dish towels, garbage bags, toilet paper, and dishes soap.

✓ **Gault House:**

We will be happy to have lunch with you when there is no other group at Gault House but please don't use Gault House as your base camp. The House must remain clean at all times, both in terms of common areas and kitchen. Please also take off your shoes and use the bathroom in the basement only.

✓ **Security :**

- Please lock all doors at night.
- The last person to leave the building must lock the doors and for the Research Centre also activate the alarm system.
- Check the doors and windows before you leave;
- In case of a false alarm, call 514-944-9504;
- Report all abnormal or unusual activities or defective equipment;
- If you work alone in the field, please let other know your schedule by leaving a note at the chalets.



- ✓ **Discrimination and Harassment:**
 - There are many forms of discrimination and harassment, like: Racial, sexual, threat or abuse of authority, etc. Gault Nature Reserve will have absolutely no tolerance to any of those behaviours.
 - If you are a victim or a witness, you must report the situation as soon as possible. If you are in immediate danger, please call 911.
 - Your complaint/report will be treated confidentially. Your contact at the Reserve is the Event Coordinator, Julie Tremblay, ext. 249 or julie.tremblay3@mcgill.ca
 - For other resources on McGill's Policy on Harassment, Sexual Harassment and Discrimination. Please visit: <http://mcgill.ca/harass/>

- ✓ **Social media:**
 - The local community is very curious about Research done at the Reserve. It is part of our mission to promote Research and Education to the public. Please send as many pictures (and small explanations) to Julie Tremblay (Julie.tremblay3@mcgill.ca). Your work may be published on our social media (facebook, Instagram, Twitter)

- ✓ **Photocopier / printer:**
A photocopier is available at the Gault House (room 211). McGill students can use the Uprint system with Gault House printer.

- ✓ **Upon your departure :**
 - Return your keys and equipment (any missing key or access card will lead to a 25\$ fee)
 - Please leave your room tidy;
 - Remove all food from the kitchen and empty the refrigerators;

- ✓ **Accommodation Fees**

	McGill University (fac. of Sciences)	Other University
Period	Person/night	Person/night
1 to 21 night(s)	14,50 \$	17,30 \$
22 nights and + (consecutive)	10,30 \$	12,40 \$



To do «sustainable research» some guidelines to follow :

✓ **General Rules :**

- All research and teaching projects must be registered and require the approval of the Director of the Reserve.
- Any research or teaching activity that would threaten the integrity of the mountain ecosystem is forbidden. Disturbances to the ecosystem are not allowed. Experimental manipulations have to be done locally and they must not involve long-lasting effects on the ecosystem.
- The environment must be returned to its natural state on completion of the project. Please, remove flags, stakes and similar debris at the end.
- All experimental manipulations must be localized and must not have any long-term effects on the ecosystem.

✓ **Rules specific to the Preservation Sector:**

- The use of the Preservation Sector, which is closed to the general public, should be restricted largely to research involving only occasional visits and Non-destructive sampling, mostly for the long-term monitoring plots or field experiments requiring minimal chance of human interference.
- Research will not be allowed if it conflicts in any way with preserving the integrity of the mountain's ecosystem.

✓ **Rules specific to the Public Sector:**

- Research and teaching use is appropriate throughout the Public Sector, but should be conducted so as not to interfere with public enjoyment and nature study.
- Students and researchers must always be willing to take the time to respond to public inquiries about their work.

✓ **And finally...**

Your research contributes to a better understanding of the mountain. Managers of the Reserve can use your results to apply better management decisions.

Also, the public is curious about the research done on the mountain. Don't hesitate to answer their questions while on the field. Consequently, please give a copy of any publication resulting from research done at the mountain to: david.maneli@mcgill.ca.

Thank you for your collaboration



Emergency

Emergency

9-9-1-1

Gault emergency

514-398-3000

Phone

- There is only one telephone and it must be shared.
- You will have to use a CALLING CARD for long-distance calls.

Intercom, extensions :

Visitors Pavillion	221	Martin Duval	236		
David Maneli	229	Julie Tremblay	249	Warden	238
Meeting room chalets	241	Garage	243	Carole Lemieux	224
Charles Normandin	231	Gîte / Cottage	237	Sonya Tetrault	231
Chalet 1	239	Gate	222	Christian Côté	231
Chalet 2	240	Marc-André Langlois	223		



Gault Nature Reserve Staff

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<p>Martin Duval, Manager, Services and Security 450-467-4010 ext. 236 martin.duval@mcgill.ca</p>	<p>Sonya Tétrault Porter 450-467-4010 ext 231 Sonya.tetrault@mcgill.ca</p>
<p>Julie Tremblay Events and Communication Coordinator, 450-467-4010 ext. 249 julie.tremblay3@mcgill.ca</p>	<p>Charles Normandin Infrastructure Coordinator 450-467-4010 ext 231 charles.normandin@mcgill.ca</p>
<p>Carole Lemieux Administrative Officer 450-467-4010 ext. 224 Carole.lemieux@mcgill.ca</p>	<p>Christian Côté Cleaner 450-467-4010 ext 231 Christian.cote2@mcgill.ca</p>